

## Additional Course Policies

### Students with Disabilities:

It is college policy to provide accommodations and academic adjustments for students with disabilities. Any student with a disability who may need accommodations in this class is requested to speak directly to Student Disability Services as early in the semester as possible. All discussions will remain confidential.<sup>1</sup>

Please note, the need for accommodations and the process for arranging them have been altered by COVID-19 and the safety protocols currently in place. Students with disabilities who may need some accommodation in order to fully participate in this class should contact Student Disability Services as soon as possible at [disability.services@baruch.cuny.edu](mailto:disability.services@baruch.cuny.edu).

For additional information, please visit:

[https://provost.baruch.cuny.edu/facultyhandbook/disabilities\\_provostsmemo/](https://provost.baruch.cuny.edu/facultyhandbook/disabilities_provostsmemo/)

### Non-Discrimination:

All complaints under CUNY's [Policy On Equal Opportunity And Non-Discrimination](#) should be reported to Baruch's Office of Diversity, Compliance & Equity Initiatives at: [Diversity@baruch.cuny.edu](mailto:Diversity@baruch.cuny.edu).

### Academic Integrity:

Baruch College policy states, "Academic dishonesty is unacceptable and will not be tolerated. Cheating, forgery, plagiarism and collusion in dishonest acts undermine the college's educational mission and the students' personal and intellectual growth. Baruch students are expected to bear individual responsibility for their work, to learn the rules and definitions that underlie the practice of academic integrity, and to uphold its ideals. Ignorance of the rules is not an acceptable excuse for disobeying them. Any student who attempts to compromise or devalue the academic process will be sanctioned."<sup>2</sup>

Additional information regarding Baruch College's policy on Academic Integrity is available at:

[http://www.baruch.cuny.edu/academic/academic\\_honesty.html](http://www.baruch.cuny.edu/academic/academic_honesty.html)

### The Writing Center:

The Writing Center offers free, professional writing support for all undergraduate and graduate students at Baruch, through one-to-one consultations, workshops, peer review groups, written feedback, online resources, and a journal of outstanding student writing. We support faculty through classroom visits, in-class workshops, referral forms, and workshop lesson plans, and we're always available for conversations about teaching and writing. More information is available at <http://writingcenter.baruch.cuny.edu/>, by calling (646-312-4012), or by emailing the Center at [writing.center@baruch.cuny.edu](mailto:writing.center@baruch.cuny.edu).<sup>3</sup>

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<sup>1</sup> McCarthy, Jim. (2019, November 21). *Memo from Provost regarding services for students with disabilities*. Retrieved from [https://provost.baruch.cuny.edu/facultyhandbook/disabilities\\_provostsmemo/](https://provost.baruch.cuny.edu/facultyhandbook/disabilities_provostsmemo/)

<sup>2</sup> Baruch College Student Development & Counseling. (2002, August). *Academic Honesty*. Retrieved from [https://www.baruch.cuny.edu/academic/academic\\_honesty.html](https://www.baruch.cuny.edu/academic/academic_honesty.html)

<sup>3</sup> Baruch College. (2017, July 30). *Academic Support Services for Baruch Students*. Retrieved from <https://provost.baruch.cuny.edu/facultyhandbook/academicssupportservices/>

**Campus Intervention Team:**

The Campus Intervention Team (CIT) works together as a support system to provide assistance to students in crisis. Any member of the college community can reach out to the CIT to report a concern about a student. Additional information is available at: <https://studentaffairs.baruch.cuny.edu/campus-intervention-team/>, or by contacting them at: [cit@baruch.cuny.edu](mailto:cit@baruch.cuny.edu) or 646-312-4570.

**Marxe Advisement:**

A full range of academic advisement services are provided to Marxe students to ensure the successful completion of their degree programs. Visit their website at: <https://marxe.baruch.cuny.edu/academics/marxe-advisement/> or email them at: [mSPIA.advisement@baruch.cuny.edu](mailto:mSPIA.advisement@baruch.cuny.edu).

**Career Services:**

Launching a career or transitioning into a new one is a journey—and the Marxe Career Services office is here to guide you. From career consultations to on-campus recruiting, the Marxe community gets access to individualized services to help land a dream job in the public sector. Career counselors are here to support you through every stage of your career, as you evaluate your professional goals, develop a plan, and pursue opportunities.

Visit their website at: <https://marxe.baruch.cuny.edu/student-opportunities/career-services/> or email them at: [mSPIA.careerservices@baruch.cuny.edu](mailto:mSPIA.careerservices@baruch.cuny.edu).